



**DEVELOPMENT SERVICES DEPARTMENT
Builders' Services Division
840 W. 11th Street
Panama City, FL 32401
Telephone (850) 248-8350
Fax (850) 248-8384**

CERTIFIED CONTRACTORS

The following information is required to be attached to this renewal form:

- 1) Copy of current State Registration displaying Contractor's address.
- 2) Bay County Builders' Services Division shall be documented as Certificate Holder in Certificates of Insurance for Certified Contractors.
- 3) Verify Contractor has current Workers' Compensation Certificate or Exemption and Liability Insurance.
- 4) Notarized Affidavit signed by the license holder authorizing another person(s) to sign as the agent of the license holder (if applicable).

This information must be on file and current before beginning work in Bay County.

Contractor and Company Name:

Name: _____

Address: _____

Phone #: _____ Cell #: _____ Fax #: _____

Email Address: _____